



Employment Opportunity

Janitor –Health Centre, full time

Summary:

The Janitor is responsible for the overall cleanliness of the Health Centre and Daycare. The Janitor performs daily, weekly, monthly and seasonal cleaning of the as listed in the Operations & Maintenance of Capital Facilities reporting template. This position may operate under flexible hours upon prior approval.

KEY DUTIES AND RESPONSIBILITIES:

- cleans and tidies all areas; washrooms, classrooms, offices, public areas, meeting rooms, etc.
- Sweep and mop floors in classrooms, washrooms, hallways, public areas and entrances.
- Scrub and disinfect toilets, urinals and washroom fixtures.
- Restock products in washrooms
- Remove garbage, recyclables and paper shredding,
- Check lower floor level to ensure cleanliness after each use.
- Keep Janitor room neat and tidy.
- Clean kitchen, close blinds, shut off lights, ensure all appliances are off at the end of the day.
- Dust furniture, clean windows, sanitize doorknobs, wipe down windowsills, door frames
- Buff floors, wash mop heads and rags, operate cleaning equipment for floors and heavy cleaning
- Develop and maintain records of cleaning schedules and routines for each location
- Maintain an inventory of cleaning supplies and equipment

Qualifications

- WHIMIS Training
- Experience with commercial/industrial cleaning
- Working knowledge of cleaning routines and attention to the details of office, facility and building cleanliness and safety
- Ability to maintain a high standard of cleanliness in all sites, including preventative and restorative cleaning
- Knowledge and experience in evaluation, purchasing janitorial supplies and equipment to meet occupational health requirements.
- Must complete a satisfactory Criminal Record check.
- Maintain confidentiality regarding building access and security systems, as well as any heard or observed information that pertains to any person or program.

The successful candidate will need to provide a Medical Report.

Deadline to apply: Open until the position is filled

Please submit a cover letter and resume with 3 references to: jobs@thunderchild.ca

Thunderchild First Nation
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