



THUNDERCHILD FIRST NATION – DEPARTMENT OF HEALTH



CAREER OPPORTUNITY

HEALTH DIRECTOR (Full-time-1 Position)

Thunderchild First Nation (TCFN) is currently seeking a highly motivated, organized and experienced leader to manage our Health Department. Reporting to the Director of Operations, this position is responsible for the administration, management and successful implementation of all aspects of Health operations, programs and service delivery including Community Health and Medical Transportation programs in accordance with the policies of FNIH and TCFN Department of Health.

The successful candidate is a proven leader with a successful track record in health delivery, experience in program management at the First Nation health level (or equivalent) and ability to collaborate strategically with other departments and stakeholders to ensure TCFN members receive the highest quality on-reserve health services.

Primary Areas of Responsibility:

- Responsible person for all Health-related services and programs
- Networking with Governments, Health Committees, Chief & Council, First Nations to interpret, evaluate policy and assist in any legislation changes necessary to improve Health & Wellness outcomes for TCFN members
- Ensure compliance with the terms and conditions of the TCFN Health Agreement with Health Canada
- Responsible for the management of the following programs and services:
 - Aboriginal Diabetes Initiatives, Brighter Futures/Injury Prevention, Building health Communities-Solvent Abuse, Mental Health, Canada
 - Prenatal Nutrition Program (CPNP), Communicable Disease Control/Immunization, NIHB Community Dental Health Program, Oral Health Strategy, Community Health Services, Environmental Health - safe drinking water program, FASD, HIV AIDS, Home and Community Care (FNIH and INAC), Maternal Child Health, NIHB Medical Transportation, National Aboriginal Youth Suicide Prevention Strategy, Nursing Professional Education, NNADAP, Pandemic Response Planning.
- In collaboration with staff, provide direction and coordination for Health Education and Facilitation to community members in respective areas
- Work collaboratively with all TCFN Interagency Departments to coordinate events & services disseminate information to ensure community awareness as required
- Work collaboratively with regional, provincial and national agencies to ensure improvements are made to the Health Care System in TCFN
- A leader in managing health staff by creating job descriptions- recommending hiring, training, development and performance management
- Develop, update and maintain program policies and guidelines that will enhance the effectiveness of the health services programs including Mental Health
- Budget creation, expense management and quarterly variance reporting including forecasting to year end
- Records Management
- Reporting & Accountability (Health Canada Agreement and ISC)



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- The Health Director manages staff of the department by:
 - Assigning duties to team members
 - Setting department goals and objectives
 - Recommend and provide training to meet core competencies
 - Recruitment
 - Mentorship and coaching
 - Administrative duties
- The Health Director manages the financial transactions of the Department
 - Working with the Director of Operations to develop annual budgets
 - Approval of Departmental invoicing and management of expenses
 - Provide quarterly variance/Budget reporting and forecasting
 - Verify all financial reporting is accurate

Qualifications & Skill Set:

- Post-secondary Degree in Nursing, Graduate Degree in Public Health or related area or a combination of experience and education will be considered
- Registered and in good standing with SRNA
- First Aid/CPR certification (preferred)
- Valid Driver's License
- Current Clear Criminal Records Check (CPIC) & Vulnerable Sector Check
- Strong computer literacy and skills
- Excellent interpersonal and communication skills, both verbal and written. Able to think critically and possess strong facilitation and presentation skills
- Knowledge and experience in management and administrative matters/practices such as accounting, strategic planning, time management Commitment to health promotion, health prevention and community development with a focus on holistic health
- Professionalism and Confidentiality

Asset Qualifications:

- Having worked in a First Nation Community
- Ability to speak and/or understand the Cree language and the Cree culture
- Training and/or Certification any Complimentary Therapies

Salary/Benefits:

- Salary commensurate based on education and experience
- Health & Dental benefits plan
- Generous vacation leave entitlement
- Pension plan enrollment options including life insurance



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Application Deadline: February 28, 2023

Please apply by submitting a cover letter and detailed resume to:

Director of Operations - Thunderchild First Nation

Box 600 Turtleford, SK SOM2Y0

Fax: 306 845 3230

Phone: 306 845 4300 ext. 295

Email: jobs@Thunderchild.ca

Subject Line: HD Job 23-01

We appreciate your interest, however, only those candidates selected for an interview will be contacted.